



Howard County Watershed Enhancement Grant Application

Application Postmarked by: May 14, 2010

Award Date: June 4, 2010

Conditions of the Grant

Purpose:

The purpose of the grant is to encourage change in citizen and community behavior as they affect water quality in the Howard County's lakes, rivers and streams, such change being attained through grass roots education and outreach activities. This grant is intended to:

1. increase citizen awareness and participation in water quality issues and projects,
2. provide education opportunities for Howard County residents and/or
3. implement restoration projects.

Who is Eligible:

Efforts at education should be geared primarily toward the adult homeowner, however, children are not excluded. Non-profit organizations with a primary focus of assisting watershed groups and clubs can apply. Portions of the activities, funded by the grant, can be contracted out, only if these activities require special skills or use of equipment that cannot be reasonably carried out by volunteers or members of the grantee organization.

Participation in any program related to this grant must be open to the public. The recipient will not deny any person, participation in the program based on race, creed, color, sex, age, political affiliation, marital status, religion, national origin or disability. There will be no religious theme or content in the program.

What:

The grantee must submit an application that describes a program that will assist the grantee to educate community organizations or citizen groups on how to increase overall water quality such as reduction in nutrient loads or improvement in aquatic habitat in Howard County. The grant proposals must include measurable objectives and evaluation criteria stating how citizen and community behavior will be changed through the project.

Examples of projects developed by the non-profit organization that can be funded are seminars or educational activities directed toward the general public and in-ground projects such as environmental cleanup activities, invasive plant removal, and riparian tree plantings. If an application is made for in-ground projects, those located near streams will be given the highest priority.

These projects can be located on privately owned land, but must benefit the public and community as a whole. Below is a list of property types, from highest to lowest priority, which are eligible for funding under the grant:

1. Homeowner associations, Columbia Association, and non-profits
2. Businesses and commercial properties
3. Government-owned land, schools and libraries

Amount:

Maximum grant awards will be approximately \$5,000, dependent on available funds. The County has the discretion, if warranted, to grant a smaller or larger amount. Grant money can be used to pay for the salary of project organizers, purchase of native plant materials, shovels, wheelbarrows, and similar equipment. The purchase of power tools or heavy equipment is not grant eligible; however, they can be rented if necessary. All tools purchased through the grant must be returned to the County at the completion of the project.

When:

Projects must be completed by May 14, 2011. Within two weeks of completion of the project, the grantee shall submit a written summary of the project activities including: 1) measurable aspects of its success, 2) pictures of project activities as appropriate, 3) a summary of expenses and materials used for the project and 4) any other requirements of the grant agreement. This report shall be certified by the grant recipient.

The County has full discretion not to award a grant if applicants do not meet County criteria or funding is not available. Once accepted, the grantee will enter into an agreement with terms acceptable to the County.

Applications should be postmarked no later than May14, 2010, and submitted to:
Angela Morales, M.S.
Howard County Watershed Enhancement Grant Program
Bureau of Environmental Services
6751 Columbia Gateway Drive, Suite 514
Columbia, MD 21046
410.313.6444

Howard County Watershed Enhancement Grant Application

Information about the Grantee Organization and Non-profit Status

Name _____

Address _____

Contact Person: _____

Contact Telephone Number: _____

Provide a general description of your organization's membership and mission:

In addition, the applicant **must** provide the following information **as part of** your organization's application:

- A copy of your organization's charter and by-laws
- A listing of your organization's officers, directors, and principal staff members
- Evidence of your organization's current non-profit status

(The above items must be provided along with the application, or the application may be denied.)

List the Names of Other Grant Partners (if any)

Name of Individuals or Organization(s)	Role in the Project

Purpose of the Proposed Grant Project

Describe the grant project, the watershed it is in, and how it fits the conditions of the grant.

Will the requested funds be used to purchase equipment or make improvements to real property?
Please explain.

Include the address or legal description and ownership of any real property which is to be benefited by the grant.

Name _____

Address _____

Public Outreach

How will the Grantee promote this grant project so that the general public will be aware of and participate in the project?

What area of the County and group of residents will be served by the project? What are the anticipated benefits?

How will the grantee influence and change resident behavior toward the environment? How will this change in behavior be measured?

The Future of the Project

How will the grant project be supported after the grant period and funds are finished?

Identify the Amount of Other Sources of Funding

Is there another source of funding anticipated now or in the future in order to finish the project?
___ Yes ___ No. Has the applicant applied for other grants? If so, fill in the information below.

Approximate Date of Receipt of Additional Monies	Amount	Grant Agency

Budget Proposal for Project

How much money is requested for the project? _____ How is the grant going to be distributed?
Fill in the table below.

Amount	Type (Materials, Salary (For Whom), etc)

Schedule of Activities (Milestones within the grant period)

Write in the timeline of activities and when they are expected to be accomplished. All activities that are in the grant project must be listed in the table below and must be completed by May 14, 2011.

Date	Accomplishments (In sequential order)

I hereby certify that the information supplied on this application is correct and I agree to supplement the application, as necessary to reflect any changes in the information supplied while the application is pending.

Applicant's Signature

Name

Title

Date

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